# **Cary CERT Association**

Board of Directors Minutes

Wednesday, January 5, 2022, at 6:30 p.m.

ZOOM

**Officers**:

President: Randy Stark At-Large: Dawn Truskowski

Vice President: Julie Carlino At-Large: Sonia Estroff

Secretary: James Danks At-Large: Stan Levine

Treasurer: K. Kanakasapapathi Liaisons: Captain Blake Boyd

Brad Robinson

Others: Cathy Hooper-Newlin

David Taylor

Matt Jacoby

George Dolicker

Urmila Staudacher

Tony Biondo

**Meeting start time**: 6:30

**Approval** of December 1, 2021BOD meeting Minutes. Approved as Written

**Approval** of Treasurer's Report K. Kanakasapapathi

* Account balance beginning of December 2021 $8406.85
* Account Balance at end of December 2021 $8391.85

**Committee Updates**:

**Communication**: No Net

**Fundraising**: Cathy Hooper Newlin

Discussion by Cathy about group for fundraising at Sam’s Club, City Barbeque. More discussion about more ways to fundraise.

**Training Update**:

* Risk Assessment Blake & Brad

This training will be switched with February training.

* CERT Basic Class February 4,5 & 6th

28 on the list, discussion had on safety for COVID. Names coming from Stan for more participants. Discussion on time frame of response. Include Brad on Agenda!

**Events**: Sonia Estroff

* Share&Care event is still a question for February. Update Share&Care will not be held in person. Resources, including link to our website, are listed on their event page..

2022 will remain a virtual event, discussion on resources.

* Spring Daze will have to be run by someone other than Sonia.

Leave until more information

**New Business**:

**Save the date for Fire Dept 100 yr anniversary**

**Old Business**:

* Code-of-Conduct was talked about and the need for every member to sign it.

Need members to sign Code of Conduct! 24 already signed

* Signed New Rental agreement with Extra Space Storage. No increase at this time.

Expect increase this year, maybe around March.

* NC CERT Council N/A Rachel Lockyer.

No recent meetings!

* Strategic Plan for Cary CERT to guide future activities Stan Levine

Nothing done as of now.

* Cary CERT ID badge expiration stickers will be updated at the January 13, 2022, monthly training

Changed to February meeting

* Has the By-Laws been updated Julie Carlino

Yes, bylaws are updated as per Julie

* Has Google allowed non-Gmail addresses Julie Carlino

Julie is working with Google, talks with them every week!

**Julie has three action items that she will take care of.**

**Sonia will update events Calendar**

**Cathy needs to meet with someone from the board to request dates for fundraising- Julie and Sonia meeting with Cathy about dates.**

**Meeting End Time**: 7:23 PM

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  | | --- | | Important update for your storage rental |[View online](http://track.mail.extraspacestorage.com/t/gfH1AAbbJmQMYtQBPIeCTIfCIPiaNgBBVQKsaaaaCCvBQZ-QKqaaCIPiNg?s=14906545y07143771~amp;c=xm5qtr~255zbsu.mfs~amp;g=vo3srt~2531Zus.odu~amp;k=C2r~amp;w=~amp;s=~23) | | |  |  |  |  | | --- | --- | --- | --- | | [Extra Space Storage](http://track.mail.extraspacestorage.com/t/gcH1AAbbJmQMYtQBPIeCTIfCIPiaNgBBVQKsaaaaCCvBQZ-QKqaa?s=14906545y07143771~amp;c=xm5qtr~255zbsu.mfs~amp) | |  | | --- | | [MY ACCOUNT](http://track.mail.extraspacestorage.com/t/gcH1AAbbJmQMYtQBPIeCTIfCIPiaNgBBVQKsaaaaCCvBQZ-QKqaa?s=14906545y07143771~amp;c=xm5qtr~255zbsu.mfs~amp;m=c~amp;y=) | | [CONTACT US](http://track.mail.extraspacestorage.com/t/gcH1AAbbJmQMYtQBPIeCTIfCIPiaNgBBVQKsaaaaCCvBQZ-QKqaa?s=14906545y07143771~amp;c=xm5qtr~255zbsu.mfs~amp;m=d~amp;y=) | | | |  | |  | |  | | Dear Randy,  We are reaching out to notify you that Extra Space Storage® will be taking over management of your current storage facility. We are excited to have the opportunity to work with you and want you to know that your experience is always a top priority to us!  As we update the property, it is not likely that you will be impacted. However, if there are any fluctuations with access or any other related issues, we will make sure you are notified right away!  You will also receive a new lease from us in the mail so that you can be aware of any updates to your agreement. The new lease will be effective 40 days from November 19, 2021, so please give us a call beforehand if you have any questions or concerns.  As your facility transitions to Extra Space, you may notice some small changes. Here are a few details, but let us know if you would like to talk through anything in more detail:   * **Hours of Operation:**   + **Office Hours:**Mon-Fri: 9:30 am - 6:00 pm; Sat: 9:00 am - 5:30 pm; Sun: closed   + **Unit Access Hours**:Mon-Fri: 6:00 am - 10:00 pm; Sat: 6:00 am - 10:00 pm; Sun: 6:00 am - 10:00 pm * **Contact Information:**   + The local store manager is available to help you during office hours at[(919) 439-7002](http://track.mail.extraspacestorage.com/t/gcH1AAbbJmQMYtQBPIeCTIfCIPiaNgBBVQKsaaaaCCvBQZ-QKqaa?s=14906545y07143771~amp;c=xm5qtr~255zbsu.mfs~amp;m=e~amp;y=~amp;q=~2537A0A~251A~2511348-8z11)   + For help with new rental inquiries or after-hours assistance, we have agents available for you at[1-888-STORAGE](http://track.mail.extraspacestorage.com/t/gcH1AAbbJmQMYtQBPIeCTIfCIPiaNgBBVQKsaaaaCCvBQZ-QKqaa?s=14906545y07143771~amp;c=xm5qtr~255zbsu.mfs~amp;m=f~amp;y=). * **Payment reminders:**You will start to receive payment reminder emails from us using the email address you have on file. We like to make the payment process as convenient as possible and are here to help you stay on track. If you would like to sign up for an automatic payment solution, see**'easy pay'**below. If you previously had automatic payments, you will need to sign up for easy pay. * **Online payments:**We've created a free online portal called 'MyAccount'to help you manage your unit.[**Click here**](http://track.mail.extraspacestorage.com/t/gcH1AAbbJmQMYtQBPIeCTIfCIPiaNgBBVQKsaaaaCCvBQZ-QKqaa?s=14906545y07143771~amp;c=xm5qtr~255zbsu.mfs~amp;m=g~amp;y=)to set it up.   + **Easy pay:**Once you've created your 'MyAccount,'you'll be able to sign up for easy pay.Simply choose to pay by credit or debit card from your checking account and each month your account balance will automatically be paid.   + **One-time Payments:**Youwill also be able tomake a free one-time payment through your'My Account.'Additionally, you have the option to make a payment through our automated system by calling[1-888-STORAGE](http://track.mail.extraspacestorage.com/t/gcH1AAbbJmQMYtQBPIeCTIfCIPiaNgBBVQKsaaaaCCvBQZ-QKqaa?s=14906545y07143771~amp;c=xm5qtr~255zbsu.mfs~amp;m=h~amp;y=).   Thank you,  The Team at Extra Space Storage | |

**Financial Statement Attachment**

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| --- | --- | --- | --- | --- |
| **Cary CERT Bank Account Journal Summary — November 2021** | | | | |
| **Month** | **Beginning Balance** | **Ending Balance** | **Debits** | **Credits** |
| January | $8,901.84 | $8,793.84 | $208.00 | $100.00 |
| February | $8,793.84 | $8,770.07 | $40.00 | $16.23 |
| March | $8,770.07 | $8,830.07 | $40.00 | $100.00 |
| April | $8,830.07 | $8,785.07 | $45.00 |  |
| May | $8,785.07 | $8,726.17 | $84.88 | $25.98 |
| June | $8,726.17 | $8,681.17 | $45.00 |  |
| July | $8,681.17 | $8,636.17 | $45.00 |  |
| August | $8,636.17 | $8,603.20 | $45.00 | $12.03 |
| September | $8,603.20 | $8,558.20 | $45.00 |  |
| October | $8,558.20 | $8,513.20 | $116.88 |  |
| November | $8,513.20 |  |  |  |

| **Cary CERT Bank Account Journal Detail — November 2021** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Month** | **Check #** | **Paid to:** | **Debit Amount** | **Credit Amount** | **Reason** |
| January |  |  |  | $100.00 | Donation from Carol Lutz |
| 995051 |  | $168.00 |  | USPS P.O. Box |
| 995048 |  | 40.00 |  | Storage |
| February |  |  |  | $16.23 | Amazon Smiles |
| 995050 | Storage | $40.00 |  | Storage |
| March |  |  |  | $100.00 | Novartis – matching donation from Carol Lutz |
|  | Storage | $40.00 |  | Storage |
| April |  | Storage | $45.00 |  | Storage |
| May |  |  |  | $25.98 | Amazon Smiles |
|  | Storage | $45.00 |  | Storage |
| 1140 | Randy Stark | $39.88 |  | Generator Tune Up |
| June | 995056 | Storage | $45.00 |  | Storage |
| July | 995057 | Storage | $45.00 |  |  |
| August | 995058 | Storage | $45.00 |  |  |
|  |  |  | $12.03 | Amazon Smiles |
| September | 995059 | Storage | $45.00 |  |  |
| October | 995060 | Storage | $45.00 |  |  |
| November | 995061 | Storage | $45.00 |  |  |
|  | Randy Stark | $71.88 |  | SiteLock Subscription for website |
|  |  |  | $10.53 | Amazon Smiles |
| December |  |  |  |  |  |
| Debits and Credits | | | $759.76 | $264.77 |  |
| Begin Balance 2021 | | | $8,901.84 |  |  |
| Balance | | | $8,406.85 |  |  |